

Registration

Due to revised boundary changes, deaths should be registered at the appropriate Register Office in the district where the death occurred.

OLDWAY MANSION

Torquay Road, Paignton TQ3 2TD

For deaths in the Torbay area – ie Torquay, Paignton and Brixham.

Telephone (01803) 207130 for an appointment.

OFFICE HOURS 9.30AM – 4.30 PM MONDAY TO FRIDAY.

FOLLATON HOUSE

Plymouth Road, Totnes TQ9 5NE

For deaths in Marldon, Kingswear, Dartmouth, Stoke Gabriel and Totnes areas.

The office is situated just inside the main reception area.

Telephone (01803) 861234 for an appointment.

NEWTON ABBOT

15 Devon Square, Newton Abbot TQ12 2HN

For deaths in Kingskerswell, Newton Abbot, Ipplepen, Kingsteignton and Teignmouth.

Telephone (01626) 206340 for an appointment.

Office hours 9.00am – 1.00pm and 2.00pm – 4.30 pm Monday to Friday.

Outstations, by appointment only, are available at **Dartmouth and Kingsbridge** (01803) 861234 and at **Bovey Tracey** (01626) 206340.

A charge is made for each copy of the Death Certificate that you require.

If you are unable to visit the Register Office in the area in which the death occurred, it is possible for Registration to take place by declaration. For full details please contact your local Register Office.

Torbay & District Funeral Service Ltd (Head Office)
Wellswood House, 11 Babbacombe Road, Torquay, Devon, TQ1 3SB
Telephone: 01803 315005

TORBAY & DISTRICT FUNERAL SERVICE
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ANDREWS OF TORBAY FUNERAL SERVICE
DRAKES OF TORBAY FUNERAL SERVICE
MAUNDERS FUNERAL SERVICE

REGISTRATION OF A DEATH

The following information and documents are required by the registrar for the purpose of registration. The registration must take place in the area where the death occurred, and can be registered by either a relative, Executor, someone present at death, owner/matron of a Nursing establishment or a person making all necessary arrangements and paying for the funeral.

FULL NAMES OF DECEASED.....

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HOME ADDRESS AND POST CODE.....

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PLACE(DISTRICT) OF BIRTH.....

DATE OF BIRTH.....DATE OF DEATH.....

OCCUPATION AND TYPE OF INDUSTRY.....

WHETHER SINGLE,MARRIED, WIDOW OR WIDOWER.....

MAIDEN SURNAME.....

IF MARRIED OR WIDOWED, NAME AND OCCUPATION OF SPOUSE.....

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IF MARRIED, DATE OF BIRTH OF PARTNER.....

IF A CHILD UNDER 16, MOTHER'S AND FATHER'S NAMES (IF GIVEN) AND OCCUPATIONS.....

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DECEASED'S MEDICAL CARD NHS NUMBER (if available, although not essential).....

DOCTOR'S CERTIFICATE OF CAUSE OF DEATH

OR CORONER'S CERTIFICATE (THIS IS SENT TO THE REGISTRAR FOR YOU)

Where applicable, the Registrar will give you, free of charge, a Green certificate for the Funeral Directors: this should be handed to them at your earliest convenience.

A Certificate of registration (White form) – this is for Social Security purposes only and refers to the Retirement Pension.

It would be advisable, in most cases, to obtain a full certified copy of the Death Certificate to enable you Solicitor/executor to settle the estate. **A charge is made for such a certificate.**